



Managing Email Subscriptions to the Information Services Blog

1. To subscribe to the Information Services (IS) Blog, visit <http://is.blogs.brynmawr.edu>.
2. In the right sidebar, look for options to **Subscribe Via Email**.
3. Choose a subscription option:
 - a. Subscribe Via Email to **all IS Blog posts**. Categories include:
 - **Announcements**: general IS announcements for the BMC community or large sub-sections of it
 - **Educational Opportunities**: information about IS classes and resources for learning
 - **FAQ**: answers to frequently asked questions; handy hints
 - **IS News**: department news
 - **New Services**: information about new services and resources
 - **Projects**: news, updates and announcements of IS projects
 - **System Status**: timely messages about scheduled outages & other system interruptions
 - b. Subscribe Via Email to IS Blog posts the **System Status** category **only**.
4. Enter your email address to subscribe. A browser window will open:


FeedBurner™

Email Subscription Request


Thank you for your request.

mkramer@brynmawr.edu

... will receive a verification message once you submit this form. FeedBurner activates your subscription to "Information Services Blog" once you respond to this verification message.



To help prevent spam, please type the text you see in the box above:

 **Complete Subscription Request**

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5. Type the text you see in the box and click **Complete Subscription Request**. A browser window will open:

FeedBurner™

Email Subscription Request

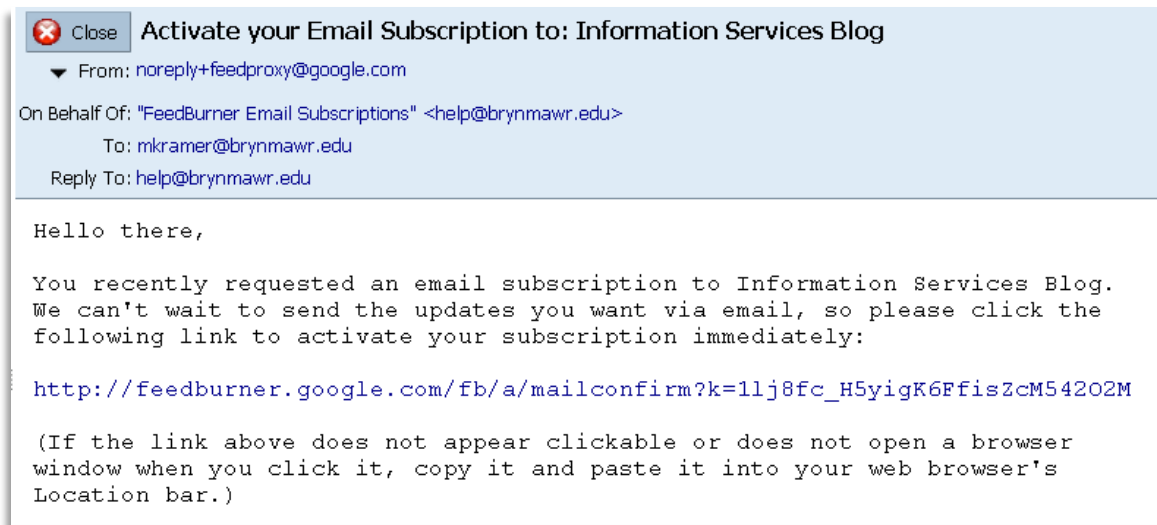
Your request has been accepted!

Please check your inbox for a verification message from "[FeedBurner Email Subscriptions](#)", the service that delivers email subscriptions for Information Services Blog. You will need to click a link listed in this message to activate your subscription.

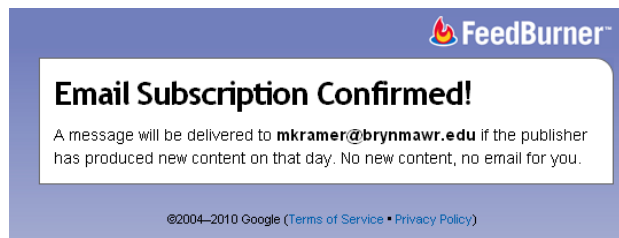
[Close Window](#)

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6. Check your email. After a few minutes you will receive a message:



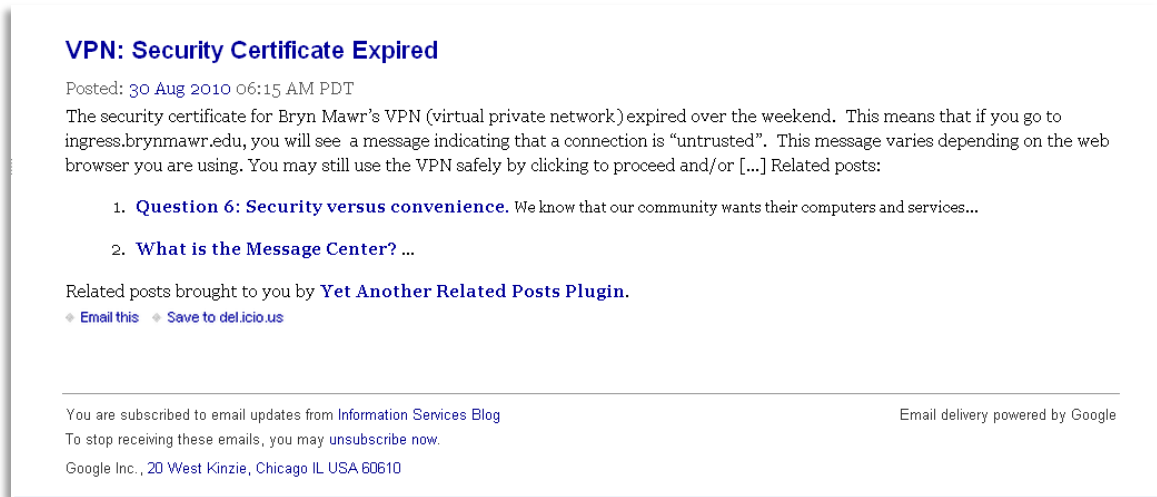
7. Click on the link in the email, or copy it and paste it into your web browser's Location bar. A confirmation window will open:



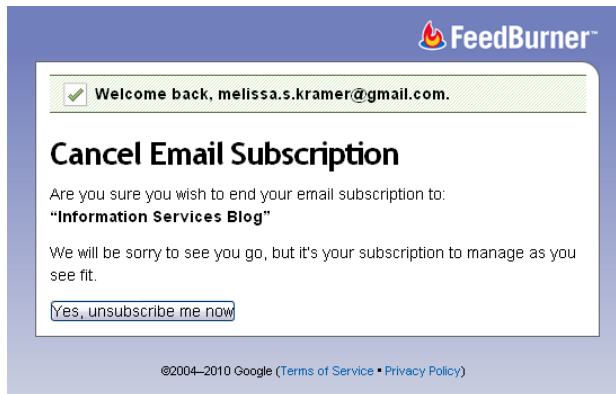
8. If posts have been made to the IS Blog, you will receive one email containing all of that day's posts:



9. To stop receiving IS Blog posts via email, you may unsubscribe at any time. Scroll down to the bottom of any email from the IS Blog and click **unsubscribe now**.



10. A browser window will open. Click **Yes, unsubscribe me now**.



11. A confirmation window will open:

